



## Acronyms

Please note the following acronyms referred to in this application form:

<b>BPEO</b>	Best Practicable Environmental Option
<b>MHWS</b>	Mean High Water Springs
<b>MMO</b>	Marine Mammal Observer
<b>MPA</b>	Marine Protected Area
<b>MS-LOT</b>	Marine Scotland – Licensing Operations Team
<b>PAM</b>	Passive Acoustic Monitoring
<b>SAC</b>	Special Area of Conservation
<b>SNH</b>	Scottish Natural Heritage
<b>SPA</b>	Special Protection Area
<b>SSSI</b>	Site of Special Scientific Interest
<b>WGS84</b>	World Geodetic System 1984

## Explanatory Notes

The following numbered paragraphs correspond to the questions on the application form and are intended to assist in completing the form. These explanatory notes are specific to this application and so you are advised to read these in conjunction with the Marine Scotland Guidance for Marine Licence Applicants document.

### **1. Applicant Details**

The person making the application who will be named as the licensee.

### **2. Dredging Contractor Details**

The person whose activities produce the substance(s) or object(s) to be dredged and/or intended for sea disposal (e.g the dredging contractor).

### **3. Agent Details**

Any person acting under contract (or other agreement) on behalf of any party listed as the applicant and having responsibility for the control, management or physical deposit or removal of any substance(s) or object(s).

### **4. Payment**

Indicate payment method. Cheques must be made payable to: The Scottish Government.

**Marine licence applications will not be accepted unless accompanied by a cheque for the correct application fee, or if an invoice is requested, until that invoice is settled. Target timelines for determining applications do not begin until the application fee is paid.**

### **5. Application Type**

Indicate if the application is for a new dredging site or a site that has previously been dredged. Provide the existing or previous consent/licence number, expiry date and quantity (in wet tonnes) dredged under the consent/licence up to a stated date if applicable.

### **6. Dredging and Sea Disposal Details**

- (a) Give a brief description of the dredging and sea disposal operation.
- (b) Provide the proposed start date of the project. The start date will not be backdated, since to commence a project for which a licence has not been obtained will constitute an offence, which may result in appropriate legal action. A licence is normally valid for the duration of the project but not exceeding 3 years. If a project will not be completed before a marine licence lapses, it will be necessary for licence holders to re-apply for a further licence to continue any ongoing work at least 14 weeks prior to the expiry date of the licence. **Target duration for determination of a marine licence application is 14 weeks.**
- (c) Provide the proposed completion date of the project.

- (d) Describe the location of the proposed works. Include a list of the latitude and longitude co-ordinates (WGS84) of the boundary points for each dredge site area. WGS84 is the World Geodetic System 1984 and the reference co-ordinate system used for marine licence applications. Co-ordinates taken from GPS equipment should be set to WGS84. Coordinates taken from recent admiralty charts will be on a WGS84 compatible datum. Ordnance survey maps do not use WGS84.

**Example:** For positions read from charts the format should be as in the example: 55°55.555'N 002°22.222'W (WGS84). The decimal point specifies that decimals of minutes are used and the datum is stated explicitly. If seconds are used then the format should be as in the example: 55°55'44"N 2°22'11"W (WGS84).

**It is important that the correct positions, in the correct format, are included with this application, as any errors will result in the application being refused or delayed.**

To supplement your application, please provide a suitably scaled extract of an Ordnance Survey Map (1:2,500 scale but not more than 1:10,000) or Admiralty Chart which must be marked to indicate:

- the full extent of the works in relation to the surrounding area;
- latitude and longitude co-ordinates defining the location of the works;
- the level of MHWS;
- any adjacent SAC, SPA, SSSI, MPA, Ramsar or similar conservation area boundary.

Drawings and plans will be consulted upon. If they are subject to copyright, **it is the responsibility of the applicant to obtain necessary approvals to reproduce the documents and to submit suitably annotated copies with the application.**

- (e) Provide details of the proposed disposal site for the dredged substance(s) or object(s) and, if necessary, any alternative disposal site(s) considered. In determining whether to grant a marine licence, MS-LOT will take into account any site nominated by the applicant. However, should this site be unsuitable, the nearest suitable disposal site for the dredged substance(s) or object(s) will be identified. Should you wish to establish a new site, please provide details in a covering letter with your application and MS-LOT will contact you to discuss your proposal before your application is determined. The cost of any site investigations to identify any new disposal site will normally be the responsibility of the applicant.
- (f) Indicate if any part of the works (dredging or sea disposal site) are located within the jurisdiction of a statutory harbour authority and provide details of the statutory harbour authority where relevant.
- (g) Provide a full method statement. The method statement must include details such as the rate of dredging, timing of the operation and order of the areas to be dredged.
- (h) Provide assessment of the potential impacts the works may have, including interference with other uses of the sea. Please include details of areas of concern e.g designated conservation areas, such as a SAC, SPA, SSSI, MPA or Ramsar site and shellfish harvesting areas. Further guidance on designated conservation areas can be obtained from SNH at this website: <http://gateway.snh.gov.uk/sitelink/index.jsp> and guidance on shellfish harvesting areas can be obtained from <http://www.foodstandards.gov.scot/> with regards to the Shellfish Waters Directive (2006/113/EC) which has parameters set to protect the water quality in which edible shellfish are grown.

Applicants should also be aware of the need to pay due regard to coastal and marine archaeological matters and attention is drawn to Historic Scotland's Operational Policy Paper HP6, "Conserving the Underwater Heritage".

Any application for beach replenishment works must be cross checked as to whether the proposed site is a designated bathing water site. If so, all physical works should ideally be done outwith the Bathing Water Season (1<sup>st</sup> June to 15<sup>th</sup> September). Further guidance on the Bathing Waters Directive (2006/7/EC) can be obtained from <http://apps.sepa.org.uk/bathingwaters/>.

Where there are potential impacts from the works, please provide details of proposed mitigation, such as use of MMOs or PAM, in response to potential impacts.

## 7. Details of Substance(s) or Object(s) to be Dredged

Information is required for each dredge site area listed in section 6 (d). please provide the following information:

**Name of Dredge Area:** For example Approach Channel or West of South Quay.

**Type (Maintenance or Capital):** **Maintenance dredge** applies to an area that has been dredged more than once and either annually or on a regular basis and was last dredged with the past 7 years; and a **Capital dredge** applies where an area/depth is being dredged either for the first time, or which has not been dredged within the past 7 years.

For capital dredging operations, a pre-dredge survey and sediment chemical analysis report will be required by MS-LOT prior to the issue of a sea disposal licence. Please contact MS-LOT for details in relation to specific projects. For maintenance dredging operations sites that have not been chemically analysed for more than 3 years, pre-dredge chemical analysis will be required to be undertaken. In addition to those samples analysed by the applicant, sediment sub-sample(s) must be submitted to MS-LOT as check monitoring may be required.

**Estimated Specific Gravity:** Indicate the specific gravity of the substance(s) or object(s) to be dredged from each dredge area.

**Depth:** Indicate the maximum depth (in metres) below the current seabed level, to which it is expected dredging is to be carried out, for each dredge area.

**Quantity to be Dredged per Year (wet tonnes):** Indicate the quantity of substance(s) or object(s) to be dredged (per year) from each dredge area. The quantity must be provided in wet tonnes.

## 8. Physical Composition

Indicate the approximate proportions as a percentage for each size range against each of the dredge site areas listed in section 6 (d) which are expected to be removed.

## 9. Details of Substance(s) or Object(s) Quality

Please indicate whether the substance(s) or object(s) from any of the areas to be dredged have been chemically analysed within the past 3 years. If yes, please provide details (locations, dates, results) on a separate sheet. If no, please provide justification. For capital projects, you are required to have representative sediment samples analysed at a laboratory of choice (see MS-LOT Pre-dredge Sampling Guidance document at <http://www.gov.scot/Topics/marine/Licensing/marine/Applications/predredge> for analytical requirements. This is liable to extend the time required to consider your application as **marine licence applications will not be determined without provision of this chemistry data.**

As part of the application determination process, you are required to carry out an assessment of the chemical and physical characteristics of the substance(s) or object(s) to be deposited at sea and potential effects upon the marine environment. It is your responsibility to show that the substance(s) or object(s) are suitable to be considered for sea disposal. This assessment should form part of your BPEO.

Under section 27(2) of the Marine (Scotland) Act 2010, the licensing authority has an obligation to consider the availability of practical alternatives when considering applications involving disposal of substance(s) or object(s) at sea. All applications for sea disposal must be supported by a detailed assessment of the alternative options - BPEO assessment. This must include a statement setting out the reasons why deposit of the substance(s) or object(s) at sea is the preferred option and applications will not be considered unless they are accompanied by such an assessment. All options in the BPEO must be explored fully (as per the guidance documents) otherwise your form and BPEO are liable to be returned to you, thereby delaying processing of the application.

As part of the licence conditions, you are likely to be required to take representative samples of the dredged substance(s) or object(s) during the dredging/sea disposal operations for analysis by MS-LOT. In such cases, samples must be taken at specified locations and depths and placed in containers which will be provided. The

samples must then be returned to MS-LOT at the Marine Laboratory Aberdeen. This process enables MS-LOT to fulfil its obligations under international conventions.

## **10. Details of Vessel(s) Undertaking Dredging and Sea Disposal**

Provide the vessel name, vessel type (e.g cutter-suction) and name and address of all vessel operators to be used for dredging and sea disposal operations. If vessel details are not available at the time of application, please indicate this on the form as these details will be required prior to licence issue.

## **11. Noise Monitoring**

Under the Marine Strategy Regulations (2010), there is now a requirement to monitor loud, low to mid frequency (10Hz to 10kHz) impulsive noise. Activities where this type of noise is produced include seismic airguns, other geophysical surveys (<10kHz), pile driving, explosives and certain acoustic deterrent devices. Where noisy activity is being undertaken, you must complete an initial registration form for the noise registry which allows you to provide details on the proposed work. Completion of a 'close-out' form, which allows licensees to provide details of the actual dates and locations where the activities occurred, is also required within 12 weeks of the completion of the 'noisy' activity or, in the case of prolonged activities such as piling for harbour construction or wind farms, at quarterly intervals or after each phase of foundation installation.

These forms can be downloaded from:

<http://www.scotland.gov.uk/Topics/marine/science/MSInteractive/Themes/noise-reduction>

**Marine licence applications will not be accepted until this form has been completed and submitted.**

## **12. Statutory Consenting Powers**

Please describe in the answer to this question what (if any) statutory responsibilities you (or your client) have to consent any aspect of the project.

## **13. Scotland's National Marine Plan**

Scotland's National Marine Plan has been prepared in accordance with the EU Directive 2014/89/EU, which came into force in July 2014. The Directive introduces a framework for maritime spatial planning and aims to promote the sustainable development of marine areas and the sustainable use of marine resources. It also sets out a number of minimum requirements all of which have been addressed in this plan. In doing so, and in accordance with article 5(3) of the Directive, Marine Scotland have considered a wide range of sectoral uses and activities and have determined how these different objectives are reflected and weighted in the marine plan. Land-sea interactions have also been taken into account as part of the marine planning process. Any applicant for a marine licence should consider their proposals with reference to Scotland's National Marine Plan. A copy of Scotland's National Marine Plan can be found at: <http://www.gov.scot/Publications/2015/03/6517/0>

Indicate whether you have considered the project with reference to Scotland's National Marine Plan and provide details of considerations made including reference to the policies that have been considered. If you have not considered the project with reference to Scotland's National Marine Plan please provide an explanation.

## **14. Consultation**

Provide details of all bodies consulted and give details of any consents issued including date of issue.

## **15. Associated Works**

Indicate whether the application is associated with any other marine projects (e.g. land reclamation, or marine/harbour construction works etc). If this is the case, provide reference/licence number for the related marine projects.













**Dredge Area B**

Latitude								Longitude							
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W

**Dredge Area C**

Latitude								Longitude							
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W

**Dredge Area D**

Latitude								Longitude							
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W

**Dredge Area E**

Latitude								Longitude							
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W

(e) Name of Disposal Site and Oslo Code:

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Latitude and Longitude co-ordinates (WGS84) defining the extent of disposal site (continue on Appendix 01 Additional Co-ordinates form if necessary):

Latitude								Longitude							
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W
		°		.			' N			°		.			' W

(f) Is any part of the works (dredging or sea disposal site) located within the jurisdiction of a statutory harbour authority?

YES  NO

If **YES**, please specify statutory harbour authority:

**SHETLAND ISLANDS COUNCIL**

(g) Method statement including rate of dredging, timing of the operation and order of the areas to be dredged (continue on separate sheet if necessary):

Emergency maintenance dredging within Foula Harbour to enable the passenger ferry to access the ferry terminal. The dredging is anticipated to be carried out using a backhoe dredger. The material will be disposed of at Foula offshore disposal site (F1100). The estimated dredging volume is 8000wt and dredging will not exceed 1m in depth. The inner harbour will be dredged to 2.1m below CD and the outer harbour will be dredged to 3m below CD.

Navigational safety will be maintained through the use of an appropriate vessel, visual observations and VHF radio broadcasts. A notice to mariners will be issued to notify other sea users in advance of the works.

Works are expected to take between five and 14 days depending on weather.

(h) Potential impacts the works may have (including details of areas of concern e.g designated conservation and shellfish harvesting areas) and proposed mitigation in response to potential impacts (continue on separate sheet if necessary):

Both the dredge area and Foula disposal site are located within the Foula Special Protection Area (SPA), which is designated for seabirds. The dredging and disposal will be undertaken using a single vessel for a period of approximately XX, which is not considered to be a significant change in baseline conditions. As a result no adverse effects on the integrity of the SPA are predicted.

Foula is designated as a Site of Special Scientific Interest (SSSI). Both the cliffs and moorland provide nesting sites for nationally and internationally important seabirds. The site is also notified for nationally important blanket bog which supports a range of vegetation. Due to the nature and location of the proposed dredging works and offshore disposal, and the limited extent and duration of vessel activity required, no impacts on SSSI features are predicted.

Surface sediment samples were taken from three locations across the dredge area; two locations within the inner harbour (to be dredged to 2.1m below CD) and one location in the outer harbour (to be dredged to 3m below CD). The sample locations were agreed in advance with Marine Scotland. Samples were tested by James Hutton Ltd for contaminants. No exceedances of Cefas Action Level 1 were recorded. Full sample results are provided in support of the Marine Licence application. The material to be dredged is comprised of XX. Based on the sediment analysis results and the scale of the works no adverse effects on water or sediment quality are anticipated.

A Best Practicable Environmental Option (BPEO) Assessment is provided in support of this application. This assessment concludes that offshore disposal at Foula (F1100) is the BPEO.

Navigational safety will be maintained through the use of an appropriate vessel, visual observations and VHF radio broadcasts. A notice to mariners will be issued to notify other sea users in advance of the works.

**7. Details of Substance(s) or Object(s) to be Dredged** (Please provide details for each of the Dredge

Areas listed in Section 5 (d) above. Continue on a separate sheet if necessary):

Dredge Area	Name of Dredge Area	Type (Maintenance or Capital)	Harbour bed, Seabed or Estuary bed?	Estimated Specific Gravity	Depth (metres)	Quantity to be Dredged per Year (wet tonnes)
A	HAM VOE	CAPITAL	HARBOUR BED	1950 KG/M3	<1M	8000
B						
C						
D						
E						

8. **Physical Composition of Substance(s) or Object(s) to be Dredged** (Please provide the approximate proportions as a percentage for each size range against each of the dredge site areas listed in Section 6 (d) above. Continue on a separate sheet if necessary):

<b>Dredge Area</b>	<b>Clay and Silt</b> ( $< 0.063$ mm)	<b>Sand</b> ( $0.063 \leq \text{Sand} < 2.0$ mm)	<b>Pebbles, Cobbles &amp; Boulders</b> ( $\leq 2.0$ mm)
<b>A</b>	<1	97	<3
<b>B</b>			
<b>C</b>			
<b>D</b>			
<b>E</b>			

9. **Details of Substance(s) or Object(s) Quality**

Have the dredged substance(s) or object(s) been chemically analysed in the last 3 years?

YES  NO

10. **Details of Vessel(s) Undertaking Dredging and Sea Disposal** (please note that a marine licence cannot be issued until the vessel details have been confirmed. Continue on a separate sheet if necessary):

<b>Vessel Name</b>	<b>Type of Vessel</b>	<b>Name and Address of Operator</b>
TBC	Backhoe dredger with split hopper for disposal	TBC

### 11. Noise Monitoring

Will loud, low to mid frequency (10Hz to 10kHz) impulsive noise be produced by the project? YES  NO

If **YES**, which please indicate the noise generating activities and sound frequencies:

Noise Generating Activity	Sound Frequency (Hertz)
Use of Explosives	
Other (please describe below):	

If you have ticked **YES**, please complete the Noise Registry – Initial Registration form located at: <http://www.scotland.gov.uk/Topics/marine/science/MSInteractive/Themes/noise-reduction>

**A marine licence application will not be accepted until this form has been completed and submitted.**

### 12. Statutory Consenting Powers

Do you, or (if appropriate) your client, have statutory powers to consent any aspect of this project?

YES - MAINTENANCE DREDGING ONLY

### 13. Scotland's National Marine Plan

Have you considered the application with reference to Scotland's National Marine Plan? YES  NO

If **YES**, provide details of considerations made including reference to the policies that have been considered:

The proposed dredging is to maintain safe access to the ferry terminal at Foula Harbour. The project is consistent with the following objectives in Chapter 13 (Shipping, Ports, Harbours and Ferries) of the Scottish National Marine Plan;

Objective 1 - Safeguarded access to ports and harbours and navigational safety.

Objective 3 - Safeguarded essential maritime transport links to island and remote mainland communities.

If **NO**, please provide an explanation of why you haven't considered the National Marine Plan?

VERY SMALL NATURE OF PROJECT.

#### 14. Consultation

List all bodies you have consulted and provide copies of correspondence:

[Redacted]
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#### 15. Associated Works

Provide details of other related marine projects, including reference/licence numbers (if applicable):

NONE.
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