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## **Marine Licence Application for Pontoons**

Version 1.0

### **Marine (Scotland) Act 2010**

## Acronyms

Please note the following acronyms referred to in this application form:

<b>MHWS</b>	Mean High Water Springs
<b>MPA</b>	Marine Protected Area
<b>MS-LOT</b>	Marine Scotland – Licensing Operations Team
<b>SAC</b>	Special Area of Conservation
<b>SNH</b>	Scottish Natural Heritage
<b>SPA</b>	Special Protection Area
<b>SSSI</b>	Site of Special Scientific Interest
<b>WGS84</b>	World Geodetic System 1984

## Explanatory Notes

The following numbered paragraphs correspond to the questions on the application form and are intended to assist in completing the form. These explanatory notes are specific to this application and so you are advised to read these in conjunction with the Marine Scotland Guidance for Marine Licence Applicants document.

### 1. Applicant Details

The person making the application who will be named as the licensee.

### 2. Agent Details

Any person acting under contract (or other agreement) on behalf of any party listed as the applicant and having responsibility for the control, management or physical deposit or removal of any substance(s) or object(s).

### 3. Payment

Indicate payment method. Cheques must be made payable to: The Scottish Government.

**Marine licence applications will not be accepted unless accompanied by a cheque for the correct application fee, or if an invoice is requested, until that invoice is settled. Target timelines for determining applications do not begin until the application fee is paid.**

### 4. Application Type

Indicate if the application is for a new pontoon site or an existing pontoon site. Provide the existing or previous consent/licence number and expiry date if applicable.

### 5. Pontoon(s) Details

- (a) Indicate the type of deposit, either permanent, temporary or seasonal. If **temporary** or **seasonal**, please provide plan of how and when pontoon section(s) are proposed to be deposited and removed in the method statement.
- (b) Indicate the number of pontoon sections that make up the full structure.
- (c) Complete the table to indicate the dimensions of each pontoon section making up the entire structure.
- (d) Complete the table to indicate any other substance(s) or object(s) to be deposited below MHWS, including quantity and dimensions (e.g steel mooring chain, No. 6 at 50 metres length each).
- (e) Indicate the total length of the pontoon, including any access bridge, seawards of the tidal limit of MHWS. The total length should include all sections of the pontoon that make up the entire structure.
- (f) Provide the proposed start date for installation of the pontoon(s). The start date will not be backdated, since to commence a project for which a licence has not been obtained will constitute an offence, which may result in appropriate legal action. A licence is normally valid for 6 years. **Target duration for determination of a marine licence application is 14 weeks.**
- (g) Provide the cost of the works seawards of the tidal limit of MHWS. This estimate should only cover

work taking place below the tidal level of MHWS and must take into consideration the cost of materials, labour fees etc.

- (h) Describe the location of the proposed works. Include a list of the latitude and longitude co-ordinates (WGS84) for the boundary points of the pontoon(s) including all moorings associated (if applicable). WGS84 is the World Geodetic System 1984 and the reference co-ordinate system used for marine licence applications. Co-ordinates taken from GPS equipment should be set to WGS84. Coordinates taken from recent admiralty charts will be on a WGS84 compatible datum. Ordnance survey maps do not use WGS84.

**Example:** For positions read from charts the format should be as in the example: 55°55.555'N 002°22.222'W (WGS84). The decimal point specifies that decimals of minutes are used and the datum is stated explicitly. If seconds are used then the format should be as in the example: 55°55'44"N 2°22'11"W (WGS84).

**It is important that the correct positions, in the correct format, are included with this application, as any errors will result in the application being refused or delayed.**

To supplement your application, please provide a suitably scaled extract of an Ordnance Survey Map (1:2,500 scale but not more than 1:10,000) or Admiralty Chart which must be marked to indicate:

- the pontoon position(s) in relation to the surrounding area;
- latitude and longitude co-ordinates defining the location of the works;
- the level of MHWS;
- any adjacent SAC, SPA, SSSI, MPA, Ramsar or similar conservation area boundary.

Drawings and plans will be consulted upon. If they are subject to copyright, **it is the responsibility of the applicant to obtain necessary approvals to reproduce the documents and to submit suitably annotated copies with the application.**

- (i) Indicate if the pontoon is located within the jurisdiction of a statutory harbour authority and provide details of the statutory harbour authority where relevant.
- (j) Provide a full method statement, including plan of how, when and where pontoon section(s) are proposed to be deposited and removed.
- (k) Provide assessment of the potential impacts the works may have, including interference with other uses of the sea. Please include details of areas of concern e.g designated conservation areas, such as a SAC, SPA, SSSI, MPA or Ramsar site and shellfish harvesting areas. Further guidance on designated conservation areas can be obtained from SNH at this website: <http://gateway.snh.gov.uk/sitelink/index.jsp> and guidance on shellfish harvesting areas can be obtained from <http://www.foodstandards.gov.scot/> with regards to the Shellfish Waters Directive (2006/113/EC) which has parameters set to protect the water quality in which edible shellfish are grown.

Applicants should also be aware of the need to pay due regard to coastal and marine archaeological matters and attention is drawn to Historic Scotland's Operational Policy Paper HP6, "Conserving the Underwater Heritage".

Lochs Creran, Alsh, Duich and Long are designated as Special Areas of Conservation (SAC) under the Habitats Directive (Council Directive 92/43/EEC). Loch Creran has been selected for its bedrock and biogenic reefs of the tube worm *Serpula vermicularis* and the horse mussel, *Modiolus modiolus* and Lochs Alsh, Duich and Long for their sublittoral rock (marine) reefs. All are very sensitive to physical damage from anchors and the placement of moorings and in order to assist their protection reference should be made to the special moorings pack which can be downloaded from the following link: <http://www.scotland.gov.uk/Topics/marine/Licensing/marine/Applications>

Where there are potential impacts from the works, please provide details of proposed mitigation in response to potential impacts.

## 6. Scotland's National Marine Plan

Scotland's National Marine Plan has been prepared in accordance with the EU Directive 2014/89/EU, which came into force in July 2014. The Directive introduces a framework for maritime spatial planning and aims to promote the sustainable development of marine areas and the sustainable use of marine resources. It also sets out a number of minimum requirements all of which have been addressed in this plan. In doing so, and in accordance with article 5(3) of the Directive, Marine Scotland have considered a wide range of sectoral uses and activities and have determined how these different objectives are reflected and weighted in the marine plan. Land-sea interactions have also been taken into account as part of the marine planning process. Any applicant for a marine licence should consider their proposals with reference to Scotland's National Marine Plan. A copy of Scotland's National Marine Plan can be found at: <http://www.gov.scot/Publications/2015/03/6517/0>

Indicate whether you have considered the project with reference to Scotland's National Marine Plan and provide details of considerations made with reference to the policies, including but not limited to General Policy 7 (GEN 7), that have been considered. If you have not considered the project with reference to Scotland's National Marine Plan please provide an explanation.

## 7. Pre-Application Consultation

Certain activities will be subject to public pre-application consultation. Activities affected will be large projects with the potential for significant impacts on the environment, local communities and other legitimate uses of the sea. The new requirement will allow those local communities, environmental groups and other interested parties to comment on a proposed development in its early stages – before an application for a marine licence is submitted. Further information can be obtained from: <http://www.scotland.gov.scot/Resource/0043/00439649.pdf>

Please provide pre-application consultation report with your application.

## 8. Consultation (other than carried out under pre-application consultation)

Provide details of all bodies consulted and give details of any consents issued including date of issue.

## 9. Associated Works

Indicate whether the application is associated with any other marine projects (e.g. land reclamation, marine/harbour construction works, dredging and sea disposal etc). If this is the case, provide reference/licence number for the related marine projects.



# Marine Licence Application for Pontoons

Version 1.0

## Marine (Scotland) Act 2010

It is the responsibility of the applicant to obtain any other consents or authorisations that may be required.

Under Section 54 of the Marine (Scotland) Act 2010, all information contained within and provided in support of this application will be placed on a Public Register. There are no national security grounds for application information not going on the Register under the 2010 Act.

### Public Register

Do you consider that any of the information contained within or provided in support of this application should not be disclosed:

- (a) for reasons of national security; YES  NO
- (b) for reasons of confidentiality of commercial or industrial information where such confidentiality is provided by law to protect a legitimate commercial interest? YES  NO

If **YES**, to either (a) or (b), please provide full justification as to why all or part of the information you have provided should be withheld.

## WARNING

It is an offence under the Act under which this application is made to fail to disclose information or to provide false or misleading information.

Target duration for determination is 14 weeks. Please note that missing or erroneous information in your application and complications resulting from consultation may result in the application being refused or delayed.

Marine licence applications will not be accepted unless accompanied by a cheque for the correct application fee, or if an invoice is requested, until that invoice is settled. Target timelines for determining applications do not begin until the application fee is paid.

### Declaration

I declare to the best of my knowledge and belief that the information given in this form and related papers is true.

Signature

Redacted

Date

20/10/21

Name in BLOCK LETTERS

Sarah Kennedy

### Application Check List

Please check that you provide all relevant information in support of your application, including but not limited to the following:

- Completed and signed application form
- Project Drawings
- Maps/Charts
- Co-ordinates of the boundary points of the area of harbour jurisdiction (if you are a statutory harbour authority)
- Method Statement
- Additional information e.g. photographs, consultation correspondence (if applicable)
- Pre-application Report (if applicable)
- Payment (if paying by cheque)

**1. Applicant Details**

Title: **Mrs**                      Initials: **S R**                      Surname: **Kennedy**

Trading Title (if appropriate):    Fort William Marina & Shoreline Community Interest Company Limited

Address: Tigh Na Feidh, Achintore Road, Fort William, Inverness-Shire, PH33 6RN

Name of contact (if different):

Telephone No. (inc. dialing code): Redacted

Email: **info@fwmsc.co.uk**

Statutory Harbour Authority?            YES  NO

If **YES**, please provide a list of the latitude and longitude co-ordinates (WGS84) of the boundary points of the area of harbour jurisdiction using Appendix 01 Additional Co-ordinates form if necessary.

**2. Agent Details (if any)**

Title:                                      Initials:                                      Surname:

Trading Title (if appropriate):

Address:

Name of contact (if different):

Telephone No. (inc. dialing code):

Email:

**3. Payment**

Enclosed Cheque                       Invoice

Contact and address to send invoice to:

Applicant                       Agent                       Other

If **OTHER**, please provide contact details:

Title:                                      Initials:                                      Surname:

Address:

Email:

#### 4. Application Type

Is this application for a new pontoon site or an existing pontoon site:

New Site  Existing Site

If an **EXISTING SITE**, please provide the consent/licence number and expiry date:

Consent/Licence Number	Expiry Date
05703/16/1	28/01/2022
06514/17/1	28/01/2022

#### 5. Pontoon Details

(a) Type of deposit

Permanent  Temporary  Seasonal

If **TEMPORARY** or **SEASONAL**, please provide plan of how and when pontoon section(s) are proposed to be deposited and removed in method statement in section 4 (j).

(b) Number of pontoon sections:

23

(c) Dimensions of pontoon sections:

Pontoon Section	Type of Deposit (e.g steel, plastic etc.)	Length (metres)	Width (metres)
6	Main pontoons - carbon steel grade S275 with plastic floats	12	2
6	Fingers - carbon steel grade S275 with plastic floats	10	1
5	Concrete floating breakwaters - concrete and steel	20	4
3	Bridges connecting pontoons to breakwaters	3	1
3	2 x Pontoon structures & 1 x 24m long bridge	12	4

(d) Any other substance(s) or object(s) to be deposited below MHWS (e.g mooring chain):

Deposit (e.g steel mooring chain)	Quantity and Dimensions (e.g No. 6 at 50 metres each)
Steel mooring chain	792 metres as per the attached layout
Steel anchors	20

(e) Total length of pontoon, including any access bridge, seawards of the tidal limit of MHWS:

289 metres

(f) Proposed start date (Target duration for determination of a marine licence application is 14 weeks):

January 2022

(g) Cost of the works seawards of the tidal limit of MHWS:

£293,995.33

(h) Location:

North of existing pontoons in Fort William between the West End Car Park and the Puffer Pier

Latitude and Longitude co-ordinates (WGS84) defining the extent of the pontoon including all moorings (continue on Appendix 01 Additional Co-ordinates form if necessary):

Latitude										Longitude										
5	6	°	4	8	.	9	2	2	'N		-	5	°	0	7	.	0	2	1	'W
5	6	°	4	8	.	9	5	9	'N		-	5	°	0	6	.	9	8	3	'W
5	6	°	4	8	.	9	6	1	'N		-	5	°	0	7	.	0	1	0	'W
5	6	°	4	8	.	9	5	9	'N		-	5	°	0	7	.	0	9	2	'W
5	6	°	4	8	.	9	4	1	'N		-	5	°	0	7	.	0	5	5	'W
5	6	°	4	8	.	9	3	2	'N		-	5	°	0	7	.	0	5	7	'W
5	6	°	4	8	.	9	2	7	'N		-	5	°	0	7	.	0	4	7	'W
		°			.				'N				°			.				'W
		°			.				'N				°			.				'W
		°			.				'N				°			.				'W

(i) Is the pontoon located within the jurisdiction of a statutory harbour authority?

YES  NO

If YES, please specify statutory harbour authority:

(j) Method statement including schedule of work (continue on separate sheet if necessary). If **TEMPORARY** or **SEASONAL**, please provide plan of how, when are where pontoon section(s) are proposed to be deposited and removed.

We will be using a similar method statement issued by the original contractor (Gael Force Engineering) when we installed the first pontoons and bridge. Copy of updated method statement attached.

The timescales are planned as follows:  
 Application for dredging licence - Oct21  
 Dredging works - Spring 2022  
 Installation of concrete breakwaters - Spring 2022  
 Installation of pontoons - Summer 2023

(k) Potential impacts the works may have (including details of areas of concern e.g designated conservation and shellfish harvesting areas) and proposed mitigation in response to potential impacts (continue on separate sheet if necessary):

The main impact from having this extension to the pontoons will be to improve the facility that is currently in place. It will allow further marine tourists and locals to gain easy access to shore to then enjoy all that Fort William can provide thus impacting positively on the local economy. This project is the second step in our ultimate aim of regenerating Fort William Waterfront. This vision has been recognised by jointly winning the Scotland Towns Partnership Future Town Design Award with the Fort William Town Team (copy enclosed). Carrying out this second part of the project will give the impetus and recognition to enable us to continue with our future plans.

This area is not an area of conservation or environmentally sensitive.

The only slightly negative impact we can foresee from these works is that we will need to work with Highland Council to authorise the use of a crane to install the pontoons, breakwaters and associated equipment over the side of the car park wall. We do not anticipate any issues with this as the Highland Council are fully supportive of the extension to the pontoons and the timings of the works will be outside the busy tourist season when the West End Car Park is not as full.

## 6. Scotland's National Marine Plan

Have you considered the application with reference to Scotland's National Marine Plan?

YES  NO

If **YES**, provide details of considerations made with reference to the policies, including but not limited to General Policy 7 (GEN 7), that have been considered:

We believe that this project will assist with fulfilling all the General Policies in Scotland's National Marine Plan. Please refer to the attached report for the details of the considerations we have made for each of the policies.

If **NO**, please provide an explanation of why you haven't considered the National Marine Plan?

## 7. Pre-Application Consultation

Is the application subject to pre-application consultation, under The Marine Licensing (Pre-application Consultation) (Scotland) Regulations 2013?

YES  NO

If **YES**, please indicate the date of the public notice for the pre-application consultation event and the type of consultation event held (a copy of the public notice must be supplied with this application):

Event Type	Date
Open drop in session at local hotel from 2-8pm	04/11/2016

## 8. Consultation

List all bodies you have consulted and provide copies of correspondence:

E-mail sent to the following bodies on 19/09/16 @ 11:22 hours inviting them to pre-application consultation:  
Northern Lighthouse Board  
Maritime & Coastguard Agency  
Scottish Environment Protection Agency  
Scottish Natural Heritage  
Highland Council - Harbours Manager and Ward Manager

Local shops (29/09/16 & 01/10/16)  
Presentations to Rotary Clubs in Inverness (21/07/16) and Fort William (24/08/16)  
Planning Application Consultees - The Highland Council Transport Planning Team, Lochaber Disability Access Panel and Marine Scotland Science

## 9. Associated Works

Provide details of other related marine projects, including reference/licence numbers (if applicable):

The initial works for the installation of 2 pontoons and a bridge were granted on 01/02/16 and are licenced until 28/01/22 - the reference is 05703/16/1. This project is to extend the existing pontoons quite significantly. We have received a Licence for Marine Construction Works (MS-00009085) which expires on 25/03/2024. We also already have a Licence for Marine Deposit (06514/17/1) for the extension which expires on 28/01/22. We had a 1 year dredging licence for the capital works for the initial project that was carried out in 2016 - the reference was 05724/16/0. We are awaiting a new dredging licence for the area to be prepared in order to install the breakwaters in the U shape as per the plans.