

Marine licence application form: moorings

Marine (Scotland) Act 2010

Marine and Coastal Access Act 2009

Marine Directorate – Licensing Operations Team
Scottish Government
375 Victoria Road
Aberdeen
AB11 9DB

Telephone: +44 (0)300 244 5046
Email: MD.MarineLicensing@gov.scot
www.gov.scot/collections/marine-licensing-and-consent

Contents

Section one - Acronyms and explanatory notes	3
Acronyms	3
Explanatory notes	3
1. Applicant details	3
2. Agent details (if any)	3
3. Payment.....	3
4. Cost of the Activity	3
5. Application type.....	3
6. Scotland's National Marine Plan.....	4
7. Mooring(s) details.....	4
8. Consultation	5
9. Associated activities	5
Section two - Register of licensing information and declaration.....	6
Important information	6
Register of licensing information	6
Declaration.....	7
Section three - Application check list.....	8
Section four - Application Details	9
1. Applicant Details	9
2. Agent Details (if any)	9
3. Payment.....	9
4. Cost of the Activity	10
5. Application Type.....	10
6. Scotland's National Marine Plan.....	10
7. Mooring(s) Details	10
8. Consultation	12
9. Associated activities	12

Section one - Acronyms and explanatory notes

Acronyms

Please note the following acronyms referred to in this application form:

MHWS	Mean High Water Springs
MPA	Marine Protected Area
MD-LOT	Marine Directorate – Licensing Operations Team
SAC	Special Area of Conservation
SNH	Scottish Natural Heritage
SPA	Special Protection Area
SSSI	Site of Special Scientific Interest
WGS84	World Geodetic System 1984

Explanatory notes

The following numbered paragraphs correspond to the questions in the application details (section four) and are intended to assist in completing the form. These explanatory notes are specific to this application and should be read in conjunction with marine licensing guidance <https://www.gov.scot/collections/marine-licensing-and-consent/>

1. Applicant details

The person making the application who will be named as the licensee. If an applicant is an organisation or company the registered company address should be given.

2. Agent details (if any)

Any person acting under contract (or other agreement) on behalf of any party listed as the applicant.

3. Payment

An invoice for the application fee will be issued when an application is received and initial checks have been carried out. The invoice will provide information on accepted methods of payments.

All payments should reference the invoice number to allow the payment to be processed efficiently and to prevent delays. Application fees should not be sent with applications prior to receiving an invoice.

4. Cost of the Activity

Provide the cost of the activity seawards of the tidal limit of MHWS. This estimate should only cover work taking place below the tidal level of MHWS and must take into consideration the cost of materials, labour fees etc.

5. Application type

Indicate if the application is for a new mooring(s) site or an existing mooring(s) site. Provide the existing or previous consent/licence number and expiry date if applicable.

6. Scotland's National Marine Plan

Any applicant for a marine licence should consider their proposals with reference to Scotland's National Marine Plan. Scotland's National Marine Plan can be found at: <https://www.gov.scot/publications/scotlands-national-marine-plan/pages/0/>

You should provide information on how the proposed activity is in accordance with Scotland's National Marine Plan including reference to relevant policies. This should include consideration of the General Policies and any Sector Policies.

If you have not considered the activity with reference to Scotland's National Marine Plan, please provide an explanation.

7. Mooring(s) details

- a) Indicate the type of mooring to be deposited, either private or commercial.
- b) Indicate the number of moorings to be deposited.
- c) Indicate the type of mooring to be removed, either private or commercial (if applicable).
- d) Indicate the number of moorings to be removed (if applicable).
- e) Indicate the type and size of vessel(s) to be moored.
- f) Provide the proposed start date of the mooring(s). This must be a date in the future as marine licences are not back dated. Consideration should be given to the marine licensing process which must be completed prior to the proposed start date. Target duration for determination of a marine licence application where EIA is not required is 14 weeks.
- g) Provide the proposed end date of the activity if a timescale of less than 25 years is required.

A marine licence for a mooring can be valid for up to 25 years. If there is a requirement for the activity to continue after the expiry of a marine licence a new marine licence application will be required. Target duration for determination of a marine licence application where EIA is not required is 14 weeks.

- h) Describe the location of the proposed activity.

Include a list of the latitude and longitude co-ordinates (WGS84) for each mooring or for the boundary points of any moorings area.

Latitude and longitude coordinates of the activity must be provided in World Geodetic System 1984 (WGS84) degrees, decimal minutes (to three decimal places) format XX°X.XXX'N XXX°X.XXX'W or E e.g. 57°8.5667'N 002°5.3833'W.

Coordinates taken from recent admiralty charts or GPS equipment are likely to be available in WGS84 compatible datum and in degrees, decimal minutes format.

It is important that the correct positions, in the correct format, are included with this application, as any errors will result in the application being refused or delayed.

To supplement your application, please provide a suitably scaled extract of an Ordnance Survey Map (1:2,500 scale but not more than 1:10,000) or Admiralty Chart which must be marked to indicate:

- the moorings position(s) in relation to the surrounding area
- latitude and longitude co-ordinates defining the location of the activity

The map or chart may also show the level of MHWS and any adjacent SAC, SPA, SSSI, MPA, Ramsar or similar conservation area boundary.

Maps and charts will be consulted upon. If they are subject to copyright, it is your responsibility as the applicant to obtain necessary approvals to reproduce the documents and to submit suitably annotated copies with the application.

- i) Indicate if the mooring is located within the jurisdiction of a Statutory Harbour Authority and provide details of the Statutory Harbour Authority where relevant.
- j) Provide an assessment of the potential adverse impacts which the activity may have on human health, the environment and legitimate uses of the sea. Include details of sensitive areas e.g. Special Areas of Conservation, Special Protection Areas, Sites of Special Scientific Interest, Marine Protected Areas, Ramsar sites, Priority Marine Features, National Scenic Areas, seal haul out sites, bathing waters, shellfish harvesting areas.

Further guidance on designated conservation areas can be obtained from NatureScot: <https://www.nature.scot/professional-advice/protected-areas-and-species/priority-marine-features-scotlands-seas/feature-activity-sensitivity-tool-feast>

Scotland's National Marine Plan Interactive can provide information to support applications: <https://marinescotland.atkinsgeospatial.com/nmpi/>

Guidance on shellfish harvesting areas can be obtained from Food Standards Scotland: <https://www.foodstandards.gov.scot/>. Parameters are set to protect the water quality in which edible shellfish are grown.

You should also be aware of the need to pay due regard to coastal and marine archaeological matters and attention is drawn to Historic Scotland's Operational Policy Paper HP6, "Conserving the Underwater Heritage"
<https://www.historicenvironment.scot/archives-and-research/publications/>

Information on bathing waters can be obtained from the Scottish Environment Protection Agency: <https://bathingwaters.sepa.scot/>

Lochs Creran, Alsh, Duich and Long are designated as Special Areas of Conservation (SAC). Loch Creran has been selected for its bedrock and biogenic reefs of the tube worm *Serpula vermicularis* and the horse mussel, *Modiolus modiolus* and Lochs Alsh, Duich and Long for their sublittoral rock (marine) reefs. All are very sensitive to physical damage from anchors and the placement of moorings and in order to assist their protection reference should be made to the special moorings pack which can be downloaded from the following link: <https://www.gov.scot/publications/marine-licensing-applications-and-guidance/>

Where there are potential adverse impacts from the activity, provide details of proposed mitigation to avoid or reduce potential adverse impacts.

8. Consultation

List any persons or bodies that have you consulted at the pre-application stage and provide copies of any correspondence with the application.

9. Associated activities

Indicate whether the application is associated with any other marine activities (e.g. land reclamation, marine/harbour construction works, dredging and sea disposal etc). If this is the case, provide reference/licence number for the related marine activities.

Section two - Register of licensing information and declaration

Important information

It is an offence to fail to disclose information or to provide false or misleading information when making an application.

Target duration for determination is 14 weeks where an EIA is not required. Note that missing or erroneous information in your application and complications resulting from consultation may result in the application being refused or delayed.

It is your responsibility to obtain any other consents or authorisations that may be required.

Register of licensing information

A register of marine licensing information must be maintained by the licensing authority .

Information must not appear in the register if the licensing authority determines that its disclosure in the register would adversely affect the confidentiality of commercial or industrial information where such confidentiality is provided by law to protect a legitimate commercial interest or, in relation to an application made under the Marine and Coastal Access Act 2009, the Secretary of State determines that its disclosure in the register would be contrary to the interests of national security.

Do you consider that any of the information contained within or provided in support of this application should not be disclosed (mark "X" against the relevant section):	Yes	No
For reasons of national security		
For reasons of confidentiality of commercial or industrial information where such confidentiality is provided by law to protect a legitimate commercial interest?		

If yes to either reason, provide full justification as to why all or part of the information you have provided should be withheld.

--

Declaration

I declare to the best of my knowledge and belief that the information given in this form and related papers is true.

Signature:	[Redacted]
Date:	
Name in block capitals:	

Section three - Application check list

Check that you provide all relevant information in support of your application, including but not limited to the following (mark “X” against the relevant section).

Completed and signed application form	
Maps/Charts	
Additional information e.g. consultation correspondence (if applicable)	

Section four - Application Details

1. Applicant Details

Title:	
Initials and Surname:	
Name of contact (if different):	
Trading title (if appropriate):	
Address:	
Telephone number (including dialling code):	[Redacted]
Email:	[Redacted]

Is the applicant a Statutory Harbour Authority? If yes, please provide a list of the latitude and longitude co-ordinates (WGS84) of the boundary points of the area of harbour jurisdiction using Appendix 01 Additional Co-ordinates form if necessary. Mark "X" against the relevant section.

Yes	
No	

2. Agent Details (if any)

Title:	
Initials and Surname:	
Name of contact (if different):	
Trading title (if appropriate):	
Address:	
Telephone number (including dialling code):	
Email:	

3. Payment

Contact address to send invoice to:	
Title	
Initials and Surname	
Address	
Email	[Redacted]

4. Cost of the Activity

Cost of the activity seawards of the tidal limit of MHWS (£):	
--	--

5. Application Type

Is this application for a new mooring site(s) or an existing site (mark “X” against the relevant section)?

New site	
Existing site	

If an existing site, provide the consent/licence number and expiry date.

Consent/Licence Number	
Expiry Date	

6. Scotland’s National Marine Plan

Provide details of how the proposed activity is in accordance with Scotland’s National Marine Plan including reference to relevant policies. This should include consideration of the General Policies and any Sector Policies.

7. Mooring(s) Details

a) Type of mooring to be deposited (mark “X” against the relevant section).

Private	
Commercial	

b) Number of mooring(s) to be deposited:	
---	--

c) Type of mooring to be removed (mark “X” against the relevant section).

Private	
Commerical	

d) Number of mooring(s) to be removed:	
---	--

e) Type and size of vessel(s) to be moored) (continue on a separate sheet if necessary)

Type	Size (metres)

f) Proposed start date:	
g) Proposed end date:	

h) Describe the location of the proposed activity:

Also provide a suitably scaled extract of an Ordnance Survey Map (1:2,500 scale but not more than 1:10,000) or Admiralty Chart

Latitude and Longitude co-ordinates (WGS84) defining the location of each mooring or for the boundary points of any moorings area (continue on Appendix 01 Additional Co-ordinates form if necessary):

Latitude									Longitude								
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W
		°			.			' N			°			.			' W

- i) Is the mooring located within the jurisdiction of a Statutory Harbour Authority? (mark "X" against the relevant section):

Yes	
No	

If yes, specify which Statutory Harbour Authority:	
--	--

- j) Provide an assessment of the potential adverse impacts the activity may have (include details of sensitive areas) and proposed mitigation in response to potential adverse impacts (attach separate document if necessary):**

--

8. Consultation

List any persons or bodies that you consulted at the pre-application stage, and provide copies of any correspondence with the application

9. Associated activities

Provide details of other related marine activities, including reference/licence numbers (if applicable):