



Site supervisor to undertake a hazard review on site prior to works commencing to ensure that SWP & WPP are reflective of the conditions and hazards on site. This is to include walking route to/from site and conditions at the work area.

Checks are to be formally recorded within POWRA.

Prepared by:

Adam Ovenden

.....16/12/25.....Date

(Print Name)

[Redacted]

(Signature)

Supervisor

(Job Title)

Approved by the Contractor's Responsible Engineer (CRE):

.....Date

(Print Name)

(Signature)

(Job Title)

(CRE Discipline (as stated in the CPP))

Work Package Plan

Med Risk

Job No.	MSE1312
Location	Connel
ELR / Mileage	OBN2/312/262A 64M 1510yds
Grid Reference	NM9244534248

Access Installation/ Masonry Repairs

Start Date: 07/03/26

Finish Date: 13/03/26 (Tidal Works)

Work Package Plan Number:

WPP No: **1312.312.262A Rev 2**

Controlled Copy Number

Unique No: **02**

Construction [Phase Plan / Reference] Number

Unique No: **SCOAM25**

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VERSION CONTROL

REVISION NUMBER	SUMMARY OF CHANGES
01	
02	<u>Change of Dates, updated methodology, updated risks, change of contact details – AO – 16/12/2025</u>

SEGREGATION ASSESSMENT

Segregated	Yes / No
Responsible Manager	Name: Adam Ovenden Signature: [Redacted]
COSS Certified Site Controller	Name: A. Ovenden Signature: [Redacted] PTS No: 573085
Appointed Site Controller	Name: N/A
Segregation	Permanent physical Barrier / Fixed temporary physical barrier / Temporary portable barrier / Site Warden
Segregation Comments	<i>The boundary fence will be the permanent physical barrier to the operational railway</i>



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1 Introduction

1.1 Brief outline of work methodology

Work Details / Remit – 25/26 Scour Repairs & Preventative Action –

Carry out localised scour repairs to invert where required, paying particular consideration to the interface with the side walls. Repairs to embankment to prevent further erosion to outlet embankment. (OPEX, Policy Target X)

Authorising works commencement

Site operatives will sign in to attendance register.

The site supervisor will carry out a site specific briefing to the workforce prior commencing works including:

- Work scope
- Whiteboard brief
- Location of emergency equipment
- NWR Site Hazard Map
- Known Hazards
- Welfare provisions & Locations
- **Check Competencies**

Site supervisor will confirm competencies, certification of plant and inspection of tools/plant prior commencement. The AMCO site supervisor must be on site at all times when works are taking place.

The site supervisor is to undertake a hazard review on site prior to works commencing to ensure that the WPP and SWP are reflective of the conditions and hazards at site. This is to include walking routes to/from the site and at place of works. This hazard assessment is to be formally recorded on POWRA. The supervisor will communicate this to you and how any further control measures required will be implemented and maintained and this will be recorded on POWRA.

The work party will meet at the structure on the A85 at Connel, PA37 1PF.

Use of Road traffic management

Trained and Competent Road traffic Management operatives will set up a TTL's.

RTM is to provide a TTL's to protect the group working from the road.

Once set up RTM operative shall advise Supervisor on TM completion prior to any vehicles entering the area.

RTM will then be utilised to park vehicles and access the works, providing protection arrangements at the area throughout the works.

RTM to provide safe access for pedestrians around the work area as required. RTM operative is to Marshall pedestrians through the structure, where access is required, and co-ordinate with Site supervisor for works to cease and allow safe access through the structure.

Segregated Working:

Permanent Physical will be the form of segregation used for these works.

The structure itself will be the segregation.

Supervisor will be brief the limitations of the segregation.

If the segregation cannot be maintained then works will then cease with immediate effect and reported to the office.



Working at Height – Rope Access:

IRATA Level 3 trained operative to establish secure point to undertake works at height using rope access system.

Operatives to don harnesses and relevant work at height safety equipment.

Equipment certification to be checked and condition of equipment prior to use.

Site Supervisor is to issue Permit to Work at Height for rope access works.

Site Supervisor to establish exclusion zone around work area to prevent operatives being struck by falling debris.

Permit To Dig:

Sygma trained operative will undertake CAT 4+ and Signal Generator scan of the area, recording any services found, within the permit to dig, and highlighting services with line marker paint.

Site Supervisor will issue Permit to Dig following Sygma operative undertaking Cat and signal generator scan, ensuring all services are recorded and desk top survey have been undertaken.

NO MECHANICAL EXCAVATION WITHIN 1.2m OF KNOWN SERVICES.

Insulated tools to be used when excavating within 1.2m of known services with full fire retardant PPE and face visor to be worn by operatives undertaking excavation works.

Working In a Watercourse:

Site Supervisor to issue Permit to Work in Water. This will be for works carried out in the water course which will have a dry working area in place.

Water samples will be measured against a baseline during the works, gathered upstream of the work area. Where samples fail, pollution mitigation measures are to be reassessed and works stopped until suitable pollution mitigation measure can be installed and confirmed that they are working effectively'.

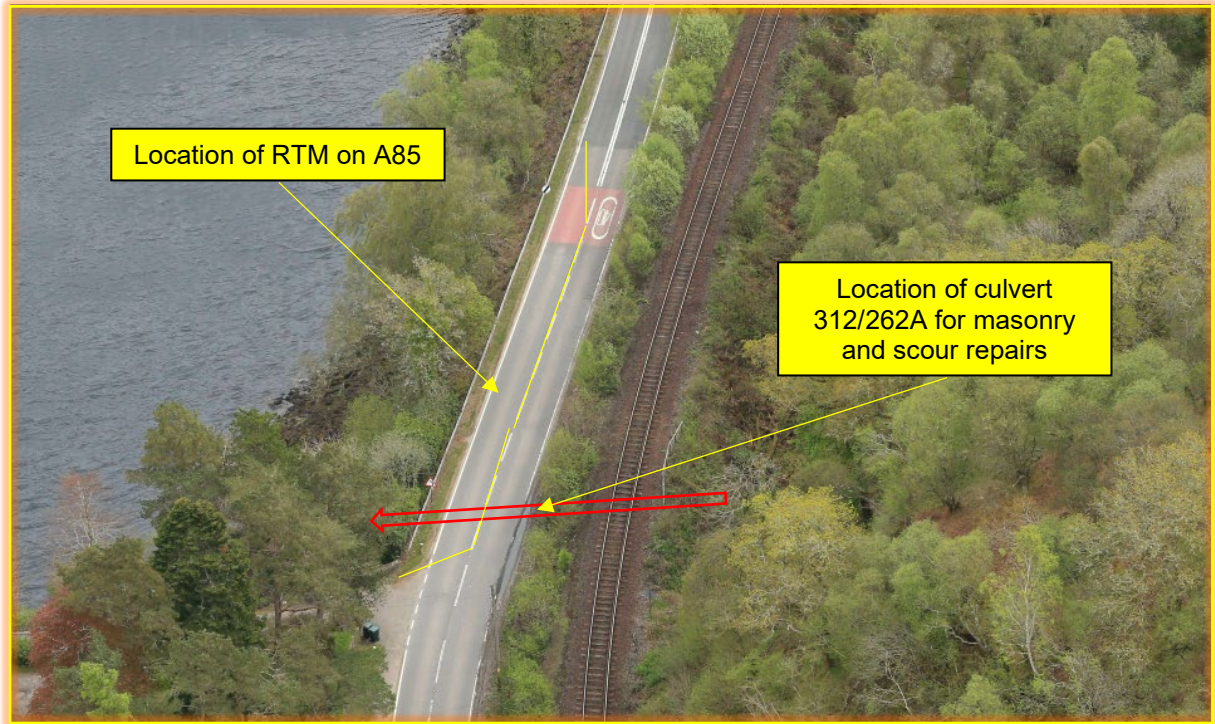
The Site Supervisor will monitor the water levels throughout the works. If the water levels rise significantly the works will be stopped and the water level allowed to recede, before re-entering the watercourse.

All persons working within the water course will wear wellingtons or chest waders as is appropriate. The wellingtons/chest waders will be cleaned before entry to prevent contamination before works commence. **NOTE: Follow Check, Clean, Dry procedure on access/egress to the watercourse.**

Prior to any works being carried out, Traffic management to set up a temporary traffic signals to allow access operatives to safely work from the road. Once traffic management is set up and is deemed fit for purpose, works can now commence.

The Site Supervisor will brief the contents of the WPP to the workgroup and then the workgroup will sign to accept.

Access to the structure for workgroup will be made via the A85, Connel PA37 1PF.



Hold Point – Site Lighting will be required towards the latter part of the shift when the shift turns to night

An IRATA Level 3 will then set up the rope access system, anchoring from the road barrier. The Site Supervisor will then complete the permit to work at height. Once this has been actioned and is deemed fit purpose, rope access works may proceed.

Using the rope access system, on the down embankment, a suitable route will be allocated to the culvert outlet. On the selected route, vegetation will be removed down to the inlet. The removed vegetation will then be bagged and removed from site as required.

Hold Point – When using hedge trimmers to clear any vegetation, an exclusion zone must be created and briefed, ensure that over 2m is clear of any working hedge trimmers and the remaining work group. All operatives using the hedge trimmers will be using approved chainsaw trousers. The same will apply for chainsaw use also.

A SYGMA trained operative will then CAT scan & Genny the embankment on the selected path. Any services found will be highlighted in yellow marker spray. Once this has been completed, the Site Supervisor will complete the permit to dig and brief to the group. The group will then sign to accept.

Using the rope access equipment, post will then be driven onto the embankment at 2m intervals. Once the posts have been installed, blue rope will then be attached to the posts to form the handrail.

The above will be repeated on the opposite embankment.

Hold Point – Post create will be used to secure posts at the top and bottom posts.

The supervisor will issue a permit to work in water and control measures installed as per this work package plan.

In order to avoid the spread of aquatic diseases, such as crayfish plague, the check, clean and dry approach will be taken when any person or plant enters a watercourse with the equipment or clothing that has previously been used in another watercourse.



All plant, equipment and tools to be set up at least 10 meters away from the watercourse. All fuelling to take place at least 10 meters away from watercourse on a plant nappy or drip tray. A spill kit has to be available at all times on site. This will be within the RTM on the road.

Site Supervisor will enter the watercourse at the structure from downstream and install silt mitigation in the form of a silt wattle, this will then be recorded on the POWRA. Site supervisor will take water samples from both upstream and downstream and take readings and mark as a base level on the permit to work in a watercourse.

Silt levels are to be monitored throughout the works. If silt levels rise, works will cease and additional mitigations put in place to reduce silt levels, i.e. additional silt wattles.

Where samples fail, work shall stop and additional pollution mitigation measures implemented to prevent further pollution, further monitoring will then take place to ensure the control measures are effective.

The site supervisor will review SEPA's flood line prior to works commencing and monitor the water levels throughout the works. If the water levels rise significantly the works will be stopped and the water level allowed to recede, before re-entering the watercourse.

As required, sand bag and damming will be used at each repair area with the culvert and out the outlet. This will be installed working from the upstream first working towards the downstream to allow the water to naturally drain. Once the dry working has been established, teram will be laid on the invert to protect. All sandbag and damming carried out at the outlet, will be carried out by creating a pocket below the repair area and then removing the water. Once the water has been removed, the invert will then be protected using teram or similar to catch arising's as works proceed.

Once all of the above has been actioned, works now may commence.

Hold Point – All of the above will be carried out at low tide

The outlet will then have all vegetation/ivy removed from the headwall. The area will then be de-scaled as required.



The Site Supervisor will then allocate a batching area within the RTM and laydown teram to catch arisings.

The full headwall will then be pointed as required. The pointing will be carried out by flush pointing with the surrounding masonry and then brush finish.

Hold Point – All pointing works on the outlet headwall will be carried out using aquatic mortar



Any scours areas evident at the outlet will be repaired by installed soluform lined concrete bags. Once installed these will then be fixed into place by drilling through the bag and inserting resin and then a dowel. Once cured, a nut and washer will then be installed to secure the bag in place.

Within the culvert, as required where the invert meets the abutment will be pointed using natcem.



All works will be carried out inline with Marine Scotland licence.

Hold Point: Monitoring for silt and pH is required before and at all times works are taking place.

Hold Point: Sediment and pH monitoring will be carried out before and during the works with a stop work policy in place should there be any change until suitable mitigation has been applied and is effective.

Hold Point: The dry working area will be removed at a slow pace to ensure no loose sediment is washed down the water course into the main body of water

The access will then be removed from the embankment using the rope access method.

All Rope Access works will be carried out as per KLR RAMS

On completion of works the site supervisor will take water samples from upstream and downstream and compare to previous readings.

Any Environmental measures are to remain in place until all works are complete and the area is cleared of all material, waste material and plant.

On completion, all excess materials and plant will be loaded back onto the hand trolley and removed from site.

Site Supervisor to record extent of works and take photos to report back to network rail.

Site Supervisor to ensure the site is clear on completion of each shift.

1.2 The following tasks support this Work Package Plan:

Reference & Prepared by:	Task Briefing Sheet Title	Activity Start Date
TBS1 1312.312.262A Rev 2 A. Ovenden	Access Installation/Masonry Repairs	07/03/2026

1.2 AMCO's delivery organisation

1.2.1 The following individuals from AMCO's organisation will be involved during this work package:

Role	Name	Contact Number
Regional Director	J. Double	[Redacted]
Operations Director	A. Kane	[Redacted]
Contract Engineering Manager	D. McGahon	[Redacted]
Project Manager	G. Armstrong	[Redacted]
On Call Manager wk50	J. Mochan	[Redacted]
Site Supervisor	A. Bettany	[Redacted]



H&S Advisor	S. Lynch	[Redacted]
Sustainability & Assurance Advisor	K. Palmer	[Redacted]
Procurement	*	01226 243 413

1.2.2 The following companies, specialist contractors and/or individuals will be involved during this work package as defined in the CPP:

Name of company, specialist contractor or individual, etc.	Work activity / Specialism	Point of contact details	
		Name	Mobile
Contraflow	RTM	TBC	TBC
KLR	Rope Access	TBC	TBC

1.3 Resources
Relevant Design Documents

A copy of any drawings and other design documentation relevant to this task

Document Ref	Document Title	Rev
	N/A	

People

Number of People and their competence associated with this WPP		Task
Competence	No of People	TBS Ref
AMCO Supervisor	1	TBS1
Bricklayer	1	TBS1
General Operative	2	TBS1
IRATA Level 3	1	TBS1
IRATA Level 1	2	TBS1

Plant, Equipment and Tools

Quantity of Plant, Equipment and Tools associated with this WPP		Task
Plant item	No	TBS Ref
Welfare Van	1	TBS1
Site Vehicles	4	TBS1
Site Lighting	4	TBS1
CAT Scan & Genny	1	TBS1
Generator	1	TBS1
Drill	1	TBS1
Hilti Hit Gun	1	TBS1
Resin Gun	1	TBS1
Paddle Mixer		

Materials

Quantity of Materials		Task
Material	Quantity	TBS Ref
3x3 Posts	4	TBS1
Post crete	8	TBS1
Blue Rope	1	TBS1
Aquatic Mortar	6	TBS1
Natcem	4	TBS1
12mm Treaded Bar	Various	TBS1
Nuts and washers	Various	TBS1
Soluform lined Concrete Bags	20	TBS1
Resin	Various	TBS1
Rubble Bags	1	TBS1
Teram	Various	TBS1



2 Working Together

2.1 At site communication

2.1.1 The Site Supervisor will brief the contents of the WPP and relevant permits before works commence along with the NWR Hazard Map.

Other information to be discussed are as follows:

- Daily Whiteboard
- Any Site specific requirements/details.
- Access/Egress arrangements to the works location.
- POWRA to be carried out before each task.

The Use of mobile phones must only be from a position of safety.

Any Minor Changes to the WPP must be agreed with the On Call Manager using the POWRA booklet refer to 1.2.1 in the WPP above for contact details.

Any significant changes will require an amendment to the WPP and signed off by the CRE/CEM refer to 1.2.1 in the WPP above for contact details.

Out of Hours any incidents or issues must be discussed with the On Call Manager refer to 1.2.1 in the WPP above for contact details.

2.2 Contact details

2.2.1 The following are the main contacts for this work package:

NR Project Team

Name	Role	Contact details	Tick to confirm number works and has been tested
M. Walker	NR WDM West	[Redacted]	✓

Regulators

Organisation	Contact details	Tick to confirm number works and has been tested
Emergency Services	Emergency – 112 / Non-Emergency 101	✓
British Transport Police	0800 405040	✓
HSE	Fatalities and Major Injuries - 0845 3009923. Other -	✓
ORR	020 7282 2000	✓
SEPA	0800 807060	✓
Flood line	0345 9881188	✓
Spill clean up	0800 592827	✓

2.3 Other parties involved with the package of work (interfaces details)

2.3.1 The following working arrangements will apply with all parties / organisations that have been identified with this work package:

Interfacing Organisation	Interface Point for:	Point of Contact and contact details	Interface arrangements

3 Hazard Management


3.1 Work involving particular risks

3.1.1

The work in this package does **involve** the following particular risk(s), as detailed in [Regulation 12 \(2\), \(Schedule 3\) of the CDM Regulations 2015](#):


Risk	When and where will the risk be present?	Permits Required	How will this risk be controlled?



<p>Work which puts workers at risk of burial under earthfalls, or falling from a height.</p> <p>HRA</p> 	<p>De-Veg & Post & Rope Installation – Rope Access</p>	<p>Permit to Works at Height</p>	<ul style="list-style-type: none"> • Permit to work at height to be issued. • Competent IRATA Contractor to provide Specific RAMS prior to works commencement • Anchor type and location to be identified as part of site briefings from level 3 operative • All works are to be conducted under the IRATA ICOPs and HASAWA working at height regulations • All Rope access equipment to arrive on site in good order inspected to LOLER regulations • Entire system to be inspected and signed off by a competent IRATA L3 tech before use • All works from ropes are to be carried out under the direct supervision of a trained and competent IRATA L3 Tech • Wind readings are to be taken before and during the works from ropes and postponed when directed by the L3 tech • Rope access system and RAMS to be applicable to the task and location of work
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3.2 Significant railway and construction risks

3.2.1 The following are the significant railway and construction safety and health risks that apply during this work package. A copy of the risk assessments associated with this WPP can be found in **Appendix 1**

What are the main risks (including health) during this Work Package?	When and where will the risk be present?	Permits Required	How will the risk be controlled
<p>Working Segregated</p> 	<p>At all times</p>	<p>N/A</p>	<ul style="list-style-type: none"> • A permanent physical will be the selected segregation for these works • The underside of the boundary fence will be the form of segregation used • All staff must be briefed on the segregation being used



<p>Working at Height (Rope Access) (HRA – HS49)</p>	<p>At all times when working at height</p>	<p>Permit to work at height Training competencies</p>	<ul style="list-style-type: none"> If the segregation cannot be maintained, then works will cease with immediate effect. The Site Supervisor will produce a Permit to Work at Height. Work at height permit to be granted before any works at height commence. IRATA Level 3 trained operative to establish secure point to undertake works at height. The crash barrier will be utilised for this task. All works at height to be undertaken by IRATA trained rope access operatives. Equipment certification to be with equipment and checked prior to use. All plant is to be tethered to rope access personnel Condition of equipment to be assessed prior to use.
<p>Buried Services (HRA – HS33)</p>	<p>Carrying out CAT Scan</p>	<p>Permit to Dig</p>	<ul style="list-style-type: none"> The area will be scanned with the CAT and Signal generator and a Permit to Dig completed following HSG47. Mark up location of services before excavation to be commenced with marker paint. Marker paint will plot the line of services and the trial dig locations will be moved to suit. No mechanical excavation within 1.2m of know services.
<p>Working in a watercourse</p>	<p>At all times when working in a watercourse</p>	<p>Permit to work within a watercourse</p>	<ul style="list-style-type: none"> Permit to work in watercourse to be issued before works commence. This will be for works carried out in the water course which will have a dry working area in place. All persons working within the water course will wear wellingtons or chest waders as is appropriate. The wellingtons will be cleaned before entry to prevent contamination before works commence. All generators will be set up 10m clear of watercourse. Refuelling operations to be carried out more than 10m from the watercourse. The invert will be protected with visqueen prior to works starting to catch any falling debris as works proceed The water quality will be monitored at regular intervals during the works and checked against the base line.



<p>Water Levels/Pollution</p>	<p>Access through the watercourse as required</p>		<ul style="list-style-type: none"> • Check, Clean, Dry procedure to be followed when access through watercourse. • Entry and re-entry through the watercourse to be kept to a minimum. • Site supervisor to check water levels prior to permitting access. Where levels are too high alternative access route to be considered under POWRA. • Silt levels to be monitored throughout works, if silt levels rise, works will cease until levels drop and silt mitigation is put in place. • Water levels are to be monitored all times, if the levels indicate the water may overtop the dry working area then works will cease immediately and the invert cleared of all tools and debris.
<p>Use of Chainsaw</p>	<p>De-vegetation operations</p>	<p>Operators competency</p>	<ul style="list-style-type: none"> • Operator to be trained and competent to operate machinery. • Chainsaw safety kit and full face visor to be worn throughout all chainsaw activities. • Exclusion zone to be established around chainsaw operations. • Guard to be placed on saw when not in use. • Chainsaw to be turned off and not left idle, when not required
<p>Use of Hedge Trimmers</p>	<p>De-vegetation operations</p>	<p>Operators competency</p>	<ul style="list-style-type: none"> • Operator to be trained and competent to operate machinery. • Chainsaw safety kit and full face visor to be worn throughout all hedge trimmer works. • Exclusion zone to be established around hedge trimmers operations. • Suitable distance between operatives to be set when multiple hedge trimmers are being used at the same time. • Extendable hedge trimmers to be used where possible
<p>Operating Small Plant and tools</p>	<p>When using small tools/De-Veg tools</p>	<p>N/A</p>	<ul style="list-style-type: none"> • Operators must be trained and competent. • Impact goggles/face shield to be worn at all times. • Inspect plant and equipment before use and take damaged sections out of use and seek replacements. • Take damaged plant out of use • Ensure guards remain in place. • Plant & equipment to be sited on plant nappies • Use HAVS register to record time on equipment. Wearing of gloves



			and correct PPE for the task. Maintenance of tools. Sharp points. Rotation of workforce to reduce exposure times.
<p>COSHH Substances (HRA – HS39)</p>	When using post crete	Sypol Material MSDS	<ul style="list-style-type: none"> • COSHH data on site for COSHH items • Task Specific PPE worn at all times when handling COSHH Items • Harmful substances to be used as per Manufacturers recommendations • COSHH items stored off site when not in use • Operatives to be equipped with task specific PPE at all times whilst using COSHH items
<p>HAVS EAVS</p>	When using small tools and de-veg tools	N/A	<ul style="list-style-type: none"> • Keep hands warm when operating handheld plant. • Operatives to be briefed on EAV & ELV times limits. • Site supervisor to monitor and record trigger time. • Rotate workforce to minimise exposure times • No works to commence until Amco Supervisor has referred to the Trigger time register and briefed all operatives on the EAV's for the plant on site, this register must be adhered to at all times during the works.
Back shift - Slips Trips and falls	At All times on Site	N/A	<ul style="list-style-type: none"> • Prior to works commencing, Site Supervisor will carry out a trip hazard review of the worksite including access and walking routes and brief to the workforce. • Care to be taken when walking on site. • Safe walking routes to be used at all times • Walking routes to be clearly lit. • Cap lamps to be used at all times when walking to and from the worksite. • Steel toe cap boots must be worn at all times. • Clear all waste and debris from site on regular basis. • Establish safe means of access prior to undertaking works.
PPE	At all times on Site	N/A	<ul style="list-style-type: none"> • Correct PPE to be worn at all times. • Protective glasses to be worn at all times • Task specific PPE will be worn as required • PPE should be clean and fit for use



Manual Handling	At all times on Site	N/A	<ul style="list-style-type: none"> Check access route before works commence for uneven ground or obstructions. Assess the load before lifting. Seek help for awkward shaped items or for carrying over long distances. Vehicles, transporting plant and material, to be stored in close proximity to the structure to reduce travelling distance.
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3.3 Plant and People Interfaces

3.3.1 The following table highlights the Plant and Vehicle Management Plan: Please see Appendix 4 (The Plant & People Interface (PPI) Hierarchy of Risk Control) for further details

Task / activity where there is a potential for Plant / People Interface	Level of Control selected in the Hierarchy	Justification for selection / Risk Control Measures
N/A		

3.4 Lifesaving Rules and High Risk Activities

3.4.1 The following table highlights the Life Saving Rules applicable to this WPP

Always		Never		Always		Never	
	✓ or X		✓ or X		✓ or X		✓ or X
	✓		✓		✓		✓
	✓		✓		✓		X
	X		X				

3.4.2 The following table highlights the HRA's applicable to this WPP

Breaking Ground	Confined Spaces	Electrical & Stored Energy	Fire & Hot Work	Works producing dust, noise & vibration	Activities with Potential to Cause Pollution	Works Affecting Protected or Invasive Species



Yes	No	No	Yes	Yes	Yes	Yes
Lifting Activities	People & Plant	Railway Operations	Working at Height	Work Related Road Risk	Temporary Works	Works In, Over or Near Water
No	No	No	Yes	Yes	No	Yes

4 Environmental and Waste Management Arrangements

4.1 Environmental management arrangements

4.1.1 The following environmental issues are applicable to this WPP

Environmental Issues	Project Control Measures	Environmental Consents and Permits
Management of oils and chemicals	<ul style="list-style-type: none"> Drip trays shall be used whilst refuelling. Containers shall be fit for purpose, labelled and have proper fitting lids. Containers shall be made secure against vandalism or theft Spill kits shall be kept on site in high risk areas and shall be appropriate to the risk and amount of oils and chemicals present. 	
Dust, Noise, Odour	<ul style="list-style-type: none"> All Personnel to be equipped with Ear defenders when noisy machinery is being used All Plant stood down when not in use Use silenced plant where possible Dust masks to be used where applicable 	
Flood Risk Management	<ul style="list-style-type: none"> Daily completion of the Permit to Work Within, Over, and Adjacent to a Watercourse (HS131) Review and communication of weather forecast, flood information and tide times. Use of national flood warning services: https://flood-warning-information.service.gov.uk/warnings Where possible, materials, plant and other items shall be stored at least 10m from the watercourse edge or, preferably, off the flood plain altogether. 	
Working in or near a watercourse	<ul style="list-style-type: none"> Works undertaken above water level, access outside of watercourse. Weather forecast to be monitored, work undertaken during low water levels. Dry working area to be put in place prior to any works proceeding. Correct PPE to be worn Check, Clean, Dry procedure followed 	Marine Licence in place for all works

4.2 Waste management arrangements

4.2.1 The following waste management arrangements are applicable to this WPP. All waste shall be reused or recycled in accordance with the Site Waste management Plan.

Waste type	How will it be stored?	Testing required prior to disposal	Waste classification	Reuse (R) onsite / Disposal off site (D)
General site waste	Depot skip	Yes / No	Non Haz	D



5 Emergency Arrangements

5.1 Site emergency arrangements

Site Location: Connel – OBN2 – 64m 1510yds – PA37 1PF		
Grid Reference: NM9245934269		
Contact	Name or Location	Tel. Number
Ambulance, Fire	Various	999 (112 from Mobile)
BT Police	Control Centre	0800 405 040
Incident Controller	NWR	0141 335 2020
Gas	Nation Grid	0800 111 999
NR Sharps	NR	01904 525 894
Scottish water	Emergency	0845 600 8855
Nearest A & E Hospital	Lorn & Islands Hospital (A&E)	01631 567 500
SEPA	Control Centre	0800 807 060 24/7/365
Flood line	National Flooding Helpline	0345 988 1188.
Spill response	Addler & Allan	0800 592 827

Reporting of Accidents, Incidents & Close Calls

All H&S Accidents, Major Environmental Incidents, Damage to Client or Utility Infrastructure and Rail Possession Irregularities are to be verbally reported as soon as practicable, to line management. Any Incident/Accident must be reported through the AMCO on-call as soon as site is safe and in a position to do so and or request your assistance to update NWR Control.

Person reporting to the AmcoGiffen 'On-Call Manger' to Check and Confirm the following:

- Who you are (Joe blogs),
- Your location (Example East Junction or near to SH20 (sierra, hotel, two, zero) signal
- Identify what has happened i.e. the accident/incident/significant close call
- What action needs to be taken i.e. Emergency Assistance, Emergency Line Block etc?
- Confirm whether this has been reported to NWR Control (Decide who will report this) Reporting to NWR must be within 2 hours of the event happening.
- Photographs to be taken of location

Rope Access Equipment Rescue Plan

All rope access activities will be carried out by KLR. The supervisor is to refer to the KLR risk assessment and method statement for all methods of rescue and all rope work that will be carried out on site.

Connel – OBN2 – 64m 1510yds – PA37 1PF – NM9245934269

5.1.1 First aid arrangements

5.1.1.1 The first aid arrangements for this package of work are

First aiders	Name	Qualifications
	A. Bettany	First Aid at Work
Likely injuries associated with this work package	Manual Handling Slips, Trips and Falls Working on or near the line Breaking Ground	
First aid equipment provision	Equipment	Location
	First Aid Kit	Welfare Van & On Site

First Aid Kit to be checked prior to starting work



5.1.2 Evacuation arrangements

5.1.2.1 All site personnel will evacuate using the designated emergency exit route and make their way to the fire assembly point / muster point immediately after hearing the emergency alert. They will wait there until further notice.

Muster point will be the access point at Connel, PA37 1PF

In the event of a fire, the person who identifies the fire will alert the workforce and all site personnel will evacuate using the designated emergency exit route and make their way to the fire assembly point / muster point immediately after hearing the emergency alert, they will wait there until further notice.

5.1.3 Fire safety arrangements

5.1.3.1 Fire extinguishers to be stationed by Petrol/diesel plant. Powder will be on site.

5.1.4 Security arrangements

5.1.4.1 Ensure access gates are secured on access/egress

5.1.5 Environmental Emergencies

5.1.5.1 **Extreme Weather and Flooding:** If water levels rise to a level that the supervisor deems unsafe then works will be postponed until the water level lowers.

5.1.5.2 **Oil Spill:** Adopt the following procedure where safe to do so: STOP the source of the spill. CONTAIN the spill using available spill equipment. NOTIFY your Site Manager. CLEAN UP the spill and dispose of waste materials as a hazardous waste. If the spill is beyond your control, contact the 24hr emergency response contractor on 0800 592827.

5.1.5.3 **Silt Incident:** Adopt the following procedure where safe to do so: STOP the source of the silt disturbance where possible. CONTAIN the silt using resources on site (e.g., straw bales, sedimats, and creation of diversion drains). NOTIFY your Site Manager. CLEAN UP any silty water held and remove used silt mitigation measures once water quality has returned to normal.

5.1.6 Summoning emergency services

5.1.6.1 Emergency Services can be summoned by using the COSS/Site supervisors Mobile (Location to be agreed within Pre start Briefings on site) in the case of this work package plan the workforce will inform the emergency services of the following information relating to the location.

Connel – OBN2 – 64m 1510yds – PA37 1PF – NM9245934269

5.1.7 Railway emergency (trains and electrical)

5.1.7.1

	Site Supervisor to enter details prior to briefing	Tick on completion
ECO	0141 335 4087	✓
Signal box	N/A	
Protection Signals Ref.	N/A	

In the event of an emergency affecting the safety of the railway the following actions will be undertaken.

1. Do not place yourself or the safety of others in danger
2. The lead communicator on site will be one of the following people and in this order – PICOP > Route Setting Agent > Protection Controller > COSS or SWL or IWA.



3. In an emergency a train can be stopped by raising both arms in the air or at night by waving a light vigorously
4. In an emergency the **signaller / ECO** shall be contacted immediately via mobile phone or using the nearest signal post telephone.
The lead communicator shall state (*using the phonetic alphabet to communicate any difficult words*) :
 - 'This is an emergency call'
 - Confirm who you are speaking to the right person *ie usually the signaller or Electrical Control Operator (ECO)*
 - Tell them
 - who you are (*Joe Bloggs*),
 - what you do (*ie COSS*); and
 - your location (for example *Shapton East Junction or near to SH20 (sierra, hotel, two, zero) signal*)
 - Describe the problem and what part of the railway is affected *ie Down Main xx or Level crossing at yy*
 - Tell them what action needs to be taken *ie any emergency service required*
 - Ask the person to 'repeat back' the information
 - The Signaller or ECO shall end the conversation.

5.1.8 Asbestos

5.1.8.1 N/A

5.1.9 Utilities

N/A

6 Work Package Arrangements

6.1 Site Layout

Site vehicles and welfare to be positioned at the access point Connel, PA37 1PA.

6.2 Access and Egress

Access/egress will be via the access point at Connel, PA37 1PA.

Access Point



Parking/Access – Site vehicles will be parked within the RTM provided. Site vehicles not to impede local traffic. Underfoot conditions are good and are made up of tarmac.

Walking to the Works Location – A short walk from the parking area to the works location via the installed access. Any hazards associated with the getting to the works location will be briefed prior to use.

Works Location – The works location consists of a down bank to the culvert. Caution to be made around the embankment.

6.3 Welfare

6.3.1 Welfare to be provided in the form of a Welfare Van. AMCO shall comply with the requirements of the Network Rail Welfare Standard NR/L3/INI/CP0036 Appendices A & B. Details on site welfare provision can be found in Appendix 3 of the CPP.

Welfare Assessment Matrix

No. of Persons	No. of work periods (consecutive shifts, days or nights)								
	1	2	3	4	5	6	1 Week	2 Weeks	>2 Weeks
1	A	A	B	B	B	B	B	B	B
2	A	A	B	B	B	B	B	C	C
3	A	A	B	B	B	B	C	C	C
4	A	B	B	B	B	C	C	C	C
5	A	B	B	C	C	C	C	C	C
6	A	B	B	C	C	C	C	C	C
7	A	B	C	C	C	C	C	C	C
8	A	B	C	C	C	C	C	C	C
9	B	B	C	C	C	C	C	C	C
10	B	C	C	C	C	C	C	C	C



11+	C	C	C	C	C	C	C	C	C
<p>KEY</p> <p>Category A: Transient site. Arrange for sufficient and suitable local facilities to be used. These may be public or private facilities, e.g. NR stations/depots/buildings/signal boxes, garages and shops.</p> <p>Category B: Transient site. Arrange for suitable and sufficient temporary welfare facilities, e.g. welfare vehicles.</p> <p><i>Note 1 The overall travel time to any toilet provision shall be not more than 20 min from the point of work, but ideally within 10 min</i></p> <p><i>Note 2 In certain circumstances local facilities, if suitable, permanently available and by agreement, may be preferable to temporary site welfare facilities.</i></p>									

Welfare Provision Form

NOTE to be completed in accordance with NR/L3/INI/CP0036, Appendix A, Welfare assessment requirements. If compliance is not achievable, please state what will be provided with suitable justification

Contract:	SCOAM25		Contract Ref:	MSE1312	
Location:	Connel		Date:	16/12/2025	
Activity:	Access Installation & Masonry Repairs				
Duration:	5 Shifts	Approx. Max No. of Personnel:	6		
Welfare Assessment Matrix: <i>(Please indicate what category applies to the worksite)</i>			A	B	C
				✓	
Transient or Non – Transient site: <i>(Please state)</i>			Transient		
Local Facilities, Category A: <i>(Please state what will be used, including any restrictions)</i>					
N/A					
Welfare Vehicles, Category B: <i>(Please state what will be provided within the vehicles)</i>					
Place to eat (Microwaves for heating food), Hand wash facilities, Toilet, Hand Sanitiser,					

Non-Transient Work site Facilities, Category C:	
Facilities Details of Provision <i>(Please state what will be provided)</i>	Facilities Details of Provision <i>(Please state what will be provided)</i>
General Services	
Lighting	N/A



Heating	N/A
Water	N/A
Other:	N/A
Toilet Facilities	
No. of Male Toilets Required	N/A
No. of Urinals Required	N/A
No. of Female Toilets Required	N/A
Other:	N/A
Washing Facilities	
No. of Sinks Required	N/A
Method of Drying Hands	N/A
Other:	N/A
Storage & Drying of Work Wear	
Clothes Storage	N/A
Drying Facilities	N/A
Other:	N/A
Rest Facilities	
Tables/Chairs	N/A
Heating Food	N/A
Heating Water	N/A
Drinking Water	N/A
Other:	N/A
Maintenance & Cleaning	
Effluent and Waste Disposal	N/A
Cleaning Details / Frequency	N/A
Other:	N/A
External Facilities	
External Lighting	N/A



Protected Accesses	N/A
Car Parking Arrangements	N/A
Other:	N/A

General comments on site welfare (Include size, type, number of units, justification for any non-compliance)

Are specialist contractors required? (e.g. Asbestos, contaminated ground, lead)	Yes	No
Will the specialist contractors provide their own welfare Yes No	Yes	No
Please state what specialist welfare facilities will be provided:		

Name:	Adam Ovenden	Position:	Supervisor	Date:	16/12/2025
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6.4 Rail Traffic Management

6.4.1 N/A. Works will be carried out segregated working

6.5 Road Traffic Management

6.5.1 Temporary Traffic Signals will be in place for the duration of the works

6.6 Plant & People Interface

6.6.1 N/A

7 Hand Over and Hand Back Arrangements

7.1 Hand over and hand back arrangements

7.1.1 Site Supervisor to complete form E on completion of works

AMCO·GIFFEN

Our Lifesaving Rules

everyone
home safe
every day



Scan/Report Close Calls



Network Rail Project No: **SCOAM25**

AMCO Contract No: **MSE1312**

WPP Revision: **02**

Revision Date: **16/12/2025**

APPENDICES – Supporting information

25 of 29	Proforma uncontrolled when printed	RFM-HS-006-06
Parent Procedure:	HS52: Planning and Managing Rail Construction Work	



Appendix 1 – Risk Assessment

Please see attached RA 1312.312.262A Rev 2

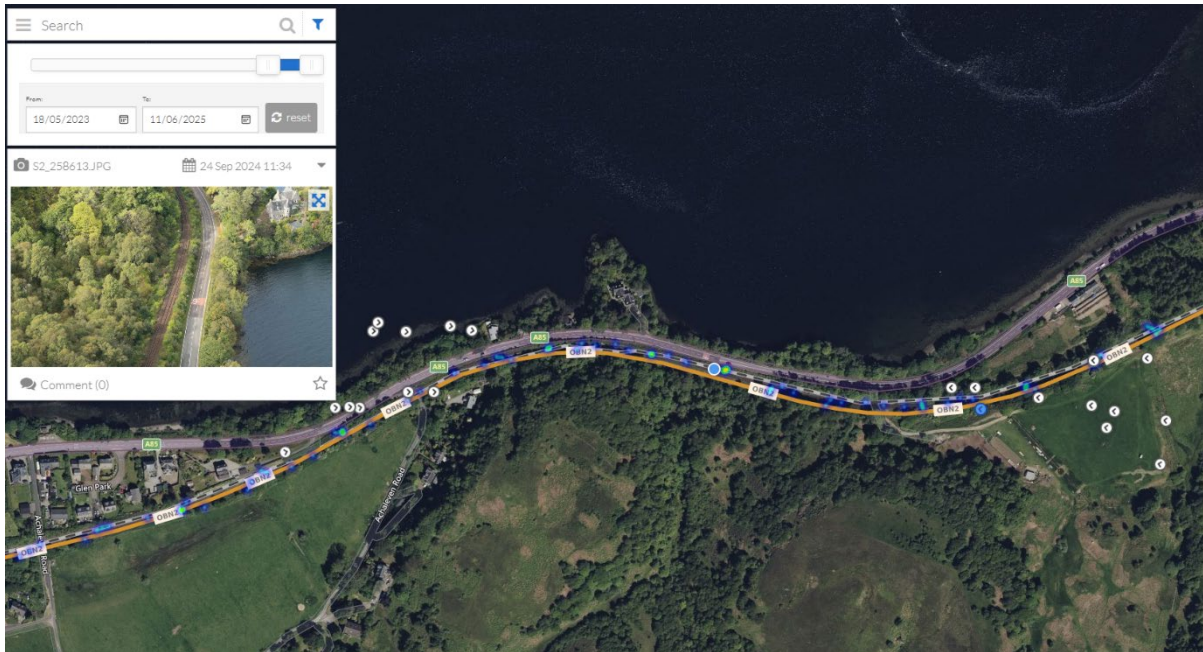
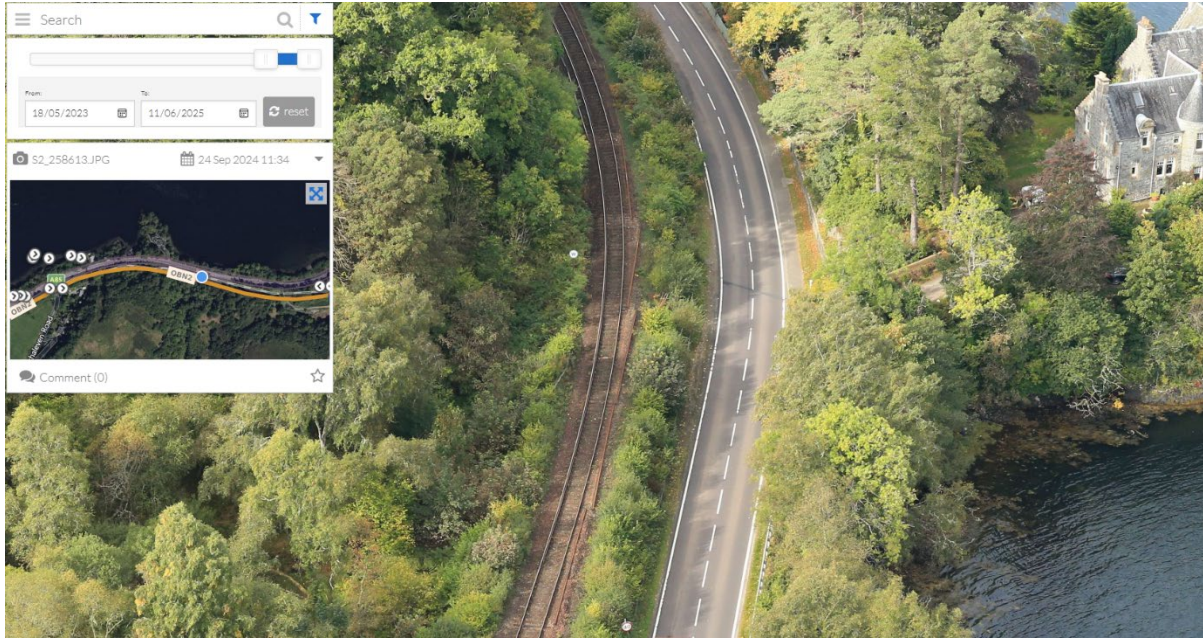


Appendix 2 – Drawings

N/A



Appendix 3 – Site Layout Plan





Appendix 4 – Plant & People Interface (PPI) Hierarchy of Risk Control

Description	Risk Control Measures
<p>1 - Eliminate People & Plant Interface removed</p>	<p>Large, fenced off area with people eliminated from the work area. Plant operates without marshalling.</p>
<p>2 - Minimise Full, physical segregation of people and plant</p>	<p>Observe the Plant Safe Zones by physically restricting people from entering the Red and Amber exclusion zone. Erect physical barriers around a single operation outside the maximum reach of the machine. This must be marshalled.</p>
<p>3 - Minimise Partial segregation of people and plant</p>	<p>Observe the Plant Safe Zones by restricting people from entering the Red and Amber exclusion zone using visual means, cones or spray marks that denote the zones. This requires increased marshalling/machine controlling, a robust Safe System of Work, increased supervision and measures to prevent unauthorised access.</p>
<p>4 - Mitigate No segregation of people and plant</p>	<p>Exceptional tasks that require essential personnel to enter the Red and Amber Plant Safe Zone (for example, kerb laying, disconnecting attachments, slinging loads, off-loading materials from fork lift trucks or lorry beds) must be mitigated through a robust site and task specific Safe System of Work. These tasks must only be conducted with: clear communication between the plant operator or vehicle driver and essential personnel performing the task; a method of preventing non-authorized access; a full time Plant & Vehicle Marshal/Machine Controller; increased supervision, and a strict discipline in executing the task exactly as written.</p>